

Minutes
Laurens County Library Board of Trustees Quarterly Meeting
July 26, 2023
3:30 PM, Laurens Library Meeting Room (Mixed Meeting)

Attendance	<p>In-Person: Ms. Renita Barksdale (Director), Jamie Lambert (Deputy Director), Ms. Wanda Woody (Chairman), Ms. Rose Blackstone, Iris Bearden, Ms. Pam Bennett, Ms. Pat Moberg (Friend's President); General Public (Laura Lowery, Susan Stewart); Staff (Jordan Streett and Johanna Poortman)</p> <p>Via Zoom call: Velma Austin</p>
<i>Meeting was called to order at 3:35 PM by Woody. Press was notified.</i>	
Minutes – April Meeting	<ul style="list-style-type: none"> • Woody made a motion to accept minutes. Bennett seconded. All present approved. • Corrections needed to be rectified (per Susan Stewart): <ul style="list-style-type: none"> ○ Board needs to vote to correct 4-year board term. ○ January 25th meeting – Susan Stewart should be rectified as ‘board member’ ○ Younts name correction on website. ○ Made statement about personal litigation. ○ Made comment that Moberg should be noted as Friends President <p>Woody made motion to approve corrections after legal counsel, Bennett seconded, all approved.</p> <ul style="list-style-type: none"> • April 26th meeting – Susan Stewart should be rectified as ‘board member’ • Woody made motion to approve after legal counsel, Bennett seconded, all approved.
Youth Services	<ul style="list-style-type: none"> • Presented by Youth Services Coordinator, Jordan Streett • Overview of recent programming from past 2 years while she’s been the active coordinator • Working to improve programming for ages 6-10 • Overview of current programming, including outreach (New Prospect daycare) and school visits • Hopeful for more grant opportunities for future programming, in particular for summer reading
Adult Programming	<ul style="list-style-type: none"> • Presented by Clinton Branch Assistant, Johanna Poortman • Wanted to restart adult programming after Covid. Did a survey (online and in person) • Has started a steady group for a book club at the Clinton location • Has started a craft club (for all ages); started primarily in needlework (presented felt mushroom craft) • Demonstrated future craft program ideas, future writing programs, technology programs, local history programs
Financial Report	<ul style="list-style-type: none"> • CPA report for March, April, and May 2023; breakdown of expenditures <ul style="list-style-type: none"> ○ April saw renewal of Envisionware (printing, faxing, scanning, computer session services) ○ April saw new computers (roughly 20 devices) - cost of \$3000 for updates ○ TLC web-based services = \$6000 ○ EBSCO (magazines, database) = ROUGHLY \$12000 ○ By May we had \$66,000 in checking account
Approval of Budget 2023-2024	<ul style="list-style-type: none"> • Two new staff members for Clinton Branch • Administrative Assistant for Director was removed, but should be replaced 2024-2025 • Library will be given a Chevrolet Impala for Director use (library travel) • Supplies were raised to \$69000 • Travel were raised to \$6000 for more conference travel • Made note of future fountain on library grounds and concerns for utility charge • Increased computer maintenance to \$50000 • Gave overview of new materials budget <ul style="list-style-type: none"> ○ Significant: DVD budget dropped to \$5000

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	<ul style="list-style-type: none"> ○ Significant: Library IQ added to material cost ○ Significant: Flipster discontinued <p>Woody makes motion to approve, Blackstone seconded. All approved.</p>
Hotspot Policy	<p>Issues with returns/usage of devices. Barksdale gave overview and examples of issues. Woody asked for signature to be added, as well as patron ID. Will attempt to make digital. Woody made motion to accept policy with changes, Stewart/Blackstone seconded. All approved.</p>
Update on Clinton Branch	<p>Groundbreaking went well, Barksdale and Lambert will be going to Columbia soon to pick out furniture and appliances</p>
Director's Report	<ul style="list-style-type: none"> ● Attendance and numbers are going up. ● Drainage hole was put in at Laurens building to help with flooding ● Ashley Washington was recent hire at Clinton ● Hopefully food share partnership with SC Empowerment
Friends of the Library Report	<ul style="list-style-type: none"> ● Current balance around \$9K ● Upcoming fundraiser for November 2023 ● No more spring raffle
<p><i>Woody called the meeting to be adjourned at 5:06PM. Bearden seconded. All approved.</i></p>	
<p><i>Submitted by Robert Peake on 7/26/2023.</i></p>	