

Minutes
Laurens County Library Board of Trustees Quarterly Meeting
January 31, 2024
3:30 PM, Laurens Library Meeting Room (Mixed Meeting)

Attendance	In-Person: Ms. Renita Barksdale (Director), Jamie Lambert (Deputy Director), Ms. Wanda Woody (Chairman), Ms. Pam Bennett, Ms. Rose Blackstone, and Iris Bearden, Ms. Pat Moberg (Friend’s President); General Public Via Zoom call: Velma Austin Absent: Shirley Jefferson
<i>Meeting was called to order at 3:30PM by Woody. Press was notified.</i>	
Amendment	Jefferson to be added to the October minutes as present.
Notification of the Press	Press was notified; as verified by Barksdale.
Public Comments (3 minutes)	No public attending.
Minutes, October Meeting	Woody made motion to accept, Bennett seconded. All approved.
Financial Report	Barksdale presented updated report. Offered the following highlights: <ul style="list-style-type: none"> • Our large print interest has increased • Renewed ILL system and reporting/ cataloging system in October • \$47k left in the bank for future expenditures
Approval of FY 24-25 Budget	Increases/ Important changes: <ul style="list-style-type: none"> • Drug testing cost is now an HR responsibility, no longer in yearly library budget • Vehicle maintenance as an emergency fund • Advertisement has increased in funding to boost posts on social media • Added money to membership cost • Supply cost for programming has increased due to more programming • New desk for director’s office (office supply cost) • Utilities cost up 10k, because uncertainty regarding who in the county will pay the bill • A request to the county for more staff. <ul style="list-style-type: none"> ○ Woody made notes of corrections that need to be made. • Request for new shelving for children’s area • Request for ‘glazing’ on new windows promised by county • Request for new transit van Review of material budget. DVD budget had been decreased to 5k. Woody made motion to approve budgets. Bearden seconded. All approved.
Approval of Bugs Procedure	Woody made motion to approve. Bennett seconded. All approved.
Approval of County Credit Card Procedure	Woody made motion to approve. Bearden seconded. All approved.
Approval of Fax Machine Policy	Woody made motion to approve. Blackstone seconded. All approved.
Approval of Holiday Closures	Woody made motion to approve. Bennett seconded. All approved.
Approval of Public Input Policy	Woody made motion to approve. Bearden seconded. All approved.
Director’s Report	Barksdale presented an overview of programs and plans for new Clinton branch.
Friends of the Library Report	\$12,400 – they have sufficient funds for library needs. There will be an annual meeting on the first Sunday in March. March 3, 2024. Speaker will be Nancy Tolson; speaker about diversity in children’s literature.
<i>Woody called the meeting to be adjourned at 4:28PM. Blackstone seconded. All approved.</i>	
<i>Submitted by Jamie Lambert on 01/31/24.</i>	