

**Minutes**  
**Laurens County Library Board of Trustees Quarterly Meeting**  
**April 26, 2023**  
**3:30 PM, Laurens Library Meeting Room (Mixed Meeting)**

<b>Attendance</b>	<i>In-Person:</i> Ms. Renita Barksdale (Director), Ms. Jamie Lambert (Deputy Director), Ms. Shirley Jefferson (Vice Chairman), Ms. Pam Bennett, Ms. Pat Moberg (Friend's President), Ms. Iris Bearden <i>Via Zoom call:</i> Velma Austin <i>General Public Attendees:</i> Ms. Susan Stewart
<i>Meeting was called to order at 3:46 PM by Bennett. Press was notified.</i>	
<b>Minutes – January Meeting</b>	<ul style="list-style-type: none"> <li>• Stewart made motion to change 'July' note to October from prior minutes.</li> <li>• Stewart noted she was not aware of October minutes at last meeting. Abstained.</li> <li>• Jefferson was not on Zoom, should just be listed as 'In-person'</li> <li>• Bennett made a motion to accept minutes with corrections. Stewart seconded. All present board members approved.</li> </ul>
<b>Financial Report</b>	<ul style="list-style-type: none"> <li>• Barksdale presented cost from previous quarter, broken down by month.</li> <li>• Error on Supplies, County line item at financial report. This is in error and will be discussed/corrected with CPA</li> <li>• \$38K was received in State Aid</li> <li>• \$93K currently in library account, but big expenditures are expected to arrive soon, including hot spot data bill, ILS cloud cost, etc.</li> <li>• At the end of the fiscal year (June 2023) we should be at \$20K</li> </ul>
<b>Bookmobile Presentation – Lea Shepard and Elizabeth Butters</b>	<ul style="list-style-type: none"> <li>• Shepard and Butters introduced themselves as the Bookmobile team; third branch of the library</li> <li>• Discussed the six different factions of the community the bookmobile serves: Senior Facilities, Schools, Apartment complexes, etc.</li> <li>• Provides material delivery and outreach services to the various groups served; including homeschool families or individuals who do not have library cards</li> <li>• Does serve schools in the area, including being present for festivals like career days</li> <li>• On the website, you can request services from the Bookmobile.</li> </ul>
<b>State Library Board Training - Tiffany Hayes</b>	<ul style="list-style-type: none"> <li>• Folder was passed to each member with rules for board members, booklet for recruitment, state guide to board conduct, a guide on the goals of each group; library director, board, and friends.</li> <li>• Explanation of state library staff who are available for various services to libraries</li> <li>• Hayes went through the packet for a brief training with present library board</li> <li>• Hayes made suggestion to update bylaws and rules for public forum</li> <li>• State provides state-wide subscription to trustee training via American Library Association (ALA)</li> </ul>
<b>Summer Reading</b>	<ul style="list-style-type: none"> <li>• Barksdale listed freebies and who donated them for participants</li> <li>• Explanation of further prizes for each group</li> <li>• Explanation of rules</li> </ul>
<b>Director's Report</b>	<ul style="list-style-type: none"> <li>• Laurens Building had to replace all toilets (industrial)</li> <li>• Drainage issues have been fixed on the exterior</li> <li>• AKAs donated trees, but one needs to be moved</li> <li>• A collection management manager will be starting June 22th; Janet Moore</li> <li>• Samantha Hobbs will be moving over as Youth Services Assistant</li> <li>• Jamie Lambert volunteered to be notary. Jefferson has made a motion to do so; Bearden seconded. All approved.</li> <li>• There will be a book talk – Sorry Men – at Laurens; May 18<sup>th</sup></li> <li>• May 4-6 will be big book sale at Laurens Library</li> </ul>
<b>Friends of the Library Report</b>	<ul style="list-style-type: none"> <li>• Annual meeting was in March 2023; presentation on South Carolina history</li> <li>• Spring Raffle (Ham) – Successful outcome</li> <li>• Balance in bank: \$12K</li> <li>• A proposal of a summer fundraiser will be in June</li> <li>• Requested bookmobile in Fall at Joe Adair Center</li> </ul>
<i>Jefferson called the meeting to be adjourned at 5:21PM. Bennett seconded. All approved.</i>	
<i>Submitted by Jamie Lambert on 4/26/2023.</i>	