

Board of Trustees Meeting Notes



DATE: Apr 24, 2024 3:30 PM

MEMBERS PRESENT: Wanda Woody (President), Shirley R. Jefferson (Vice President), Velma Austin, Iris Bearden, Pamela Bennett, Rose A. Blackstone

ABSENT: None

OTHERS PRESENT: Renita Barksdale (Library Director), Jamie Lambert (Deputy Director), Patricia Moberg (Friends of the Library President), Kathryn Weathers (Library Staff), Janet Moore (Library Staff), Cynthia Montgomery (Library Staff); General Public - *Susan Stewart*

- Notification of Press**
- Previous Month Minutes: January 2024**

Amendments	<ul style="list-style-type: none"> • None; Woody made a motion to approve. Blackstone seconded motion. All approved.
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TOPICS

Public Comments (3 Minutes)	<ul style="list-style-type: none"> • None
Financial Report	<ul style="list-style-type: none"> • Gray Court kiosk location is still in progress. Should be ready for kiosk by early May. • Barksdale gave overview of operational costs through December, cost to renew serial (magazine and newspaper subscriptions) • Barksdale explains change in payment with Library IQ for book purchases. • March had bump in cost to pay for Libby platform (\$6k) • Introduction of ComicPlus to board, a digital collection of comics and graphic novels
Collection Development Presentation	<ul style="list-style-type: none"> • Presented by Moore, Weathers, and Montgomery (Library Technical Services) about their duties as part of the library staff
Reconsideration Form Procedure Update	<ul style="list-style-type: none"> • Barksdale proposed a change of delivery with the reconsideration form; requiring users to deliver the form to staff in person. • Proposed change from just mailing to residential address as well • Must note if patron or not in representation question. • Presented potential books for reconsideration to explain the process and issues with the process.
Unattended Child Policy	<ul style="list-style-type: none"> • Barksdale explained the need for a procedure to handle children in parent's absence; the limitations and issues. • Woody made a point to correct the last sentence "may remain <i>on the property</i>". • Woody made a motion to approve the policy contingent upon the corrections. Austin seconded. All approved.
Review of of CIPA	<ul style="list-style-type: none"> • Woody made a motion to approve. Jefferson seconded. All approved.
Laurens Building Update	<ul style="list-style-type: none"> • Barksdale explained the extension to youth services story time room
Clinton Building Update	<ul style="list-style-type: none"> • Barksdale explained there is continued construction on the new building. • Looking into movers to shift material from old location to new location. • Clinton High School will help with construction of exterior benches. • Woody made a suggestion to have benches bolted down. • Still projected date of August 2024 for building opening.



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<i>SC Award Book Nominees</i>	<ul style="list-style-type: none">• Barksdale and Moore went over nominated books that may present issues with parents due to content.
<i>Technology Plan Approval</i>	<ul style="list-style-type: none">• Every three years, libraries must have a renewed technology plan. Barksdale presented the updated plan that will last until 2028.• Woody made a motion to approve the plan. Bennett seconded. All approved.
<i>Director's Report</i>	<ul style="list-style-type: none">• Barksdale presented bump in checkouts and program attendance<ul style="list-style-type: none">◦ Eclipse party had over 700 people in attendance and participation• Barksdale did presentation with Drugs Correlation, explained resources available to public
<i>Friends of the Library Report</i>	<ul style="list-style-type: none">• Moberg noted balance \$13k• Friends will take care of summer t-shirt cost• Friends will help with grand opening ceremony of new Clinton Branch• No current programs ongoing, but fundraiser slotted for fall 2024

TIME CONCLUDED: Apr 24, 2024 4:50 PM

SUBMITTED: Apr 24, 2024 by Jamie Lambert