

Minutes

Laurens County Library Board of Trustees

July 27, 2016

4:30 pm, Board Room of the Laurens County Library

Attendance: Dr. John W. Womack, Ms. Rose Blackstone, Ms. Shirley Jefferson, Ms. Velma Austin, Ms. Sandra Power, Ms. Annette Senn Crawford, Ms. Wanda Woody, Ms. Ann Howell, Ms. Ann Szypulski

The meeting was called to order at 4:30 pm.

The press was notified on July 20, 2016.

Minutes: The minutes of the April were reviewed. Ms. Power made a motion to approve the minutes, Ms. Jefferson seconded the motion. A vote was taken and the motion was approved.

Bookmobile Policy: Ms. Szypulski introduced Julian Shabazz, the bookmobile librarian and they shared and explained a Bookmobile Policy that Mr. Shabazz had written. The policy states the mission of the bookmobile and outlines the types of stops and the criteria for the stops. Ms. Woody made a motion to approve the Bookmobile Policy as written. Ms. Austin seconded. A vote was taken and the Bookmobile Policy was approved. The Board briefly discussed the funds and process for purchasing a new bookmobile this fiscal year.

Introduction of Mr. Jon Caime: Dr. Womack introduced Jon Caime, who became the administrator for Laurens County recently. Mr. Caime said he was glad to be in Laurens and stressed the importance of education and learning. The Board discussed some of the library system's needs, including the need for a permanent library in Clinton.

Financial Report: Ms. Szypulski presented the financial report as prepared by Accountant Mike Fortune. She said the report contains the numbers of income and expenditures for the past fiscal year. She asked that anyone with any questions about the report or spending to contact her. The Board Members present reviewed the report and accepted it as information.

Budget for 2016/177 and State Aid Agreement: Ms. Szypulski reviewed the library's budget for the coming fiscal year. It includes a new bookmobile as a capital purchase. She said that it is unlikely there will be any lottery money this year; however State Aid increased to \$1.50 per capita which is \$99,805 for Laurens County. Ms. Szypulski also presented the State Aid Agreement and Budget Form and said that the funding category percentages are slightly off, but the budget is appropriate and realistic. Ms. Austin made a motion that the budget and State Aid Agreement and Library Budget Form be approved and Ms. Jefferson seconded the motion. A vote was taken and the Budget and Library Budget Form were approved. Dr. Womack signed the State Aid Agreement and Library Budget Form and also a request for waiver concerning the variation in funding category percentages.

Three Year Plan: Ms. Szypulski presented the three year plan that was approved in 2013 and discussed items that were achieved and items still in progress. She said that she would like input from the Board and would like to present a plan for 2016 – 2019 at the next Board meeting. Ms. Austin mentioned community meetings at the Clinton Library concerning the need for a new library and Ms. Szypulski agreed that should be in the plan for the coming year.

Directors Report: Ms. Szypulski updated the Board and discussed the recent personnel changes, acquisitions and plans for the next several months. She also reported statistics and said that the Summer Reading program had been very successful.

Friends Report: Ms. Howell reported on recent Friends activities, including purchasing t-shirts for children who signed up for summer reading. Ms. Szypulski and the Board thanked the Friends for their support.

The Board meeting was adjourned at 5:30 pm.

Ann R. Szypulski 8/1/16