

Minutes

Laurens County Library Board of Trustees

July 25, 2018

4:30 pm, Board Room of the Laurens County Library

Attendance: Dr. John W. Womack, Ms. Shirley Jefferson, Ms. Sandra Power, Ms. Annette Senn Crawford, Ms. Rose Blackstone, Ms. Velma Austin, Ms. Wanda Woody, Ms. Ann Szypulski

The meeting was called to order at 4:30 pm.

The press was notified on July 2, 2018.

Minutes: The minutes of the January meeting were reviewed. Ms. Woody made a motion to accept the minutes and Ms. Power seconded. A vote was taken and the motion was approved.

Financial Report: Ms. Szypulski presented the financial report as prepared by Accountant Mike Fortune. She said the report included the total expenditures for the year. The report was accepted as information.

Budget for 2018/19: Ms. Szypulski presented the budget for the new fiscal year. She said that it incorporated the reduced county budget for materials but she said that with State Aid, the amount is still sufficient. She said she also budgeted for some equipment and furniture that would be necessary if carpet were approved in the county budget. Ms. Woody made a motion to accept the budget as presented; the motion was seconded by Ms. Jefferson. A vote was taken and the motion was approved.

Ms. Szypulski also presented the form *State Aid Agreement and Library Budget Form* that is required by the State Library. She explained the percentages and said she was pleased that she would not have to ask for a waiver this year. Ms. Jefferson made a motion that the State Aid Agreement and Library Budget Form would be approved. Ms. Woody seconded the motion. A vote was taken and the motion was approved.

Fee Schedule: Ms. Szypulski presented a fee schedule. She said most of the fees had been approved previously by the Board but this consolidated it into one document to be approved. A discussion was held concerning the costs of items, including faxing. Ms. Woody made a motion to approve the schedule with the change of the cost of faxing to \$1.00 for the first page and \$.50 for each additional page. Ms. Jefferson seconded the motion. A vote was taken and the fee schedule was approved. The new fees will go into effect on September 1, 2018.

Directors Report: Ms. Szypulski discussed items in the Director's Report.

Friends Report: Carol Gaines discussed how the Friends of the Library are funding items for the library and also reported on attending the statewide FOL meeting at the Five Forks Branch of the Greenville Library.

The meeting was adjourned at 5:10 pm.

Submitted by Ann R. Szypulski 7/26/18